



## **Information Sheet for Applicants for the Board of Directors**

The CLH Developmental Support Services (CLH DSS) Board of Directors help to build an inclusive community that embraces children, youth and adults with developmental support needs and their families. Directors bring personal skills or knowledge to support the strategic direction of the organization with an emphasis at this time in one or more of the following areas:

- Legal expertise
- Finance
- Real estate/housing development

The CLH DSS Board of Directors is responsible for the governance and accountability of the organization. Among their responsibilities is the development, adherence and promotion of the agency's vision, mission, strategic priorities, and overall direction, and to monitor progress as well as compliance with relevant legislation.

Eligible applicants are required to offer their diverse talents and time to ensure the responsibilities of the board are fulfilled. Responsibilities of Board members include the following, to:

- Board members can serve a three-year term to a maximum of nine years
- Attend monthly Board meetings and participate in deliberations by asking questions, expressing views and suggestions, making or seconding motions and voting.
- Attend and participate in special Board meetings and membership meetings, including but not limited to, Annual General Meetings, strategic planning sessions and Board development events.
- Accept appointments to Board sub-committees when necessary.
- Take responsibility for self-education by seeking information necessary to understand issues and to contribute meaningfully to discussions.
- Attend, when possible, social, public information/education, fund-raising and other events sponsored by CLH DSS or CLH Foundation
- Be an ambassador for CLH DSS in the community and an advocate for the people served.

Applicants interested in becoming a Board Member are to complete the application. Upon receipt, all applications will be reviewed for relevant skills and experience and interviews with applicants will be scheduled.

**The election of the Board will take place at the Annual General Meeting on Thursday,  
October 19, 2023.**

**The submission deadline for applications is Friday, September 15, 2023**

If you wish to be an applicant, we ask that you fill out the Application form using the link below:  
[https://clhmidlandonca.formstack.com/forms/board\\_of\\_directors\\_application](https://clhmidlandonca.formstack.com/forms/board_of_directors_application)

If you have any questions, please contact [morgan.stevens@clhmidland.on.ca](mailto:morgan.stevens@clhmidland.on.ca)

**SUPPORT, INCLUDE, EMPOWER**

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